



Heart of Illinois
United Way

SCORING RUBRIC
NEW PARTNER AGENCY APPLICATION

Agency Name: _____ Reviewer's Name: _____

Please complete the following rubric while reviewing the application.

Agency/Program Alignment	0	3	5
<p>Consider these questions:</p> <ul style="list-style-type: none"> Does the agency/program fill an unmet health/human service need in the HOIUW service area? Does the agency/program serve primarily low-income and/or at-risk populations? How well does the agency/program align with the HOIUW mission, Community Assessment and Impact Areas? (Education, Financial Stability and Health) 	<p>Organization is duplicating services OR not serving low-income/at-risk populations OR does not align with HOIUW mission, Community Assessment & Impact Areas</p>	<p>Organization may offer similar services but serves a unique demographic/ fills a gap. Programs align with HOIUW mission, Community Assessment & Impact Areas</p>	<p>Organization fills an unmet need, serves significant numbers of low-income/at-risk populations and aligns very well with HOIUW mission, Community Assessment & Impact Areas</p>

Agency/Program Metrics (if applicable)	0	3	5
<p>Consider these questions:</p> <ul style="list-style-type: none"> Are program goals/objectives realistic, measurable & align with HOIUW indicators? Does the program already measure outcomes/results & demonstrate successful outcomes? Is the program fully staffed with qualified, experienced employees? Does the program utilize volunteers? Does the proposed use of funds align with HOIUW standard practices & priorities? How is program effectiveness evaluated? 	<p>Goals & Objectives under-developed; outcomes not being measured; questionable staff qualifications; no volunteers; agency does not align with HOIUW ; no evaluation in practice</p>	<p>Goals & Objectives developed & measurable with a few measured outcomes ; staff appear qualified; some use of volunteers; aligns with HOIUW; some evaluation in practice</p>	<p>Goals & Objectives well-developed & measurable; significant outcomes being measured; qualified, experienced staff; volunteers well-utilized; aligns with HOIUW ; solid evaluation practices</p>

Financial Status	0	3	5
<p>Consider these questions:</p> <ul style="list-style-type: none"> Does the audit or 990 raise questions? Does the agency budget make sense? Is there diverse, stable funding for sustainability? Is the agency financially stable enough to deliver effective services? Is the Agency Audit Score acceptable? Are fundraising & admin expenses reasonable & cost-effective? 	<p>Questionable sustainability as evidenced by audit, 990, budget and costs</p>	<p>Clarifications needed on financial documents but appears financially stable; costs appear reasonable</p>	<p>Solid financial status as evidenced by requested documents; appears financially stable; costs reasonable</p>

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Management and Capacity	0	3	5
<p><i>Consider these questions:</i></p> <ul style="list-style-type: none"> • Are Executive Management & Board of Directors located in the HOIUW service area? • What is the agency's reputation for service delivery? • Has agency been delivering services for at least 2 yrs? • Are there concerns about compliance with the HOIUW Memorandum of Agreement? • Is a solid agency partnership likely? 	Executive staff &/or Board are NOT local; agency reputation is not known or not positive; significant concerns about compliance or relationship	Some executive staff &/or Board are local; agency reputation is known and positive; minor or no concerns about compliance or relationship	Executive staff & Board are local; agency reputation is well-known & positive; no concerns about compliance or relationship

FINAL SCORE SUMMARY

<i>Section</i>	<i>Reviewer Points</i>	<i>Possible Points</i>
Agency/Program Alignment Comments:		5
Agency/Program Metrics (if applicable) Comments:		5
Financial Status Comments:		5
Management and Capacity Comments:		5
Total Points		20

Notes:

(Please print)

Agency Name: _____ **Reviewer's Name:** _____