SCORING RUBRIC
NEW PARTNER AGENCY APPLICATION

Agency Name: _____ ***Reviewer's Name:*** _____

Please complete the following rubric while reviewing the application.

Agency/Program Alignment	**0**	**3**	**5**
Consider these questions: • Does the agency/program fill an unmet health/human service need in the HOIUW service area? • Does the agency/program serve primarily low-income and/or at-risk populations? • How well does the agency/program align with the HOIUW mission, Community Assessment and Impact Areas? (Education, Financial Stability and Health)	Organization is duplicating services OR not serving low-income/at-risk populations OR does not align with HOIUW mission, Community Assessment & Impact Areas	Organization may offer similar services but serves a unique demographic/ fills a gap. Programs align with HOIUW mission, Community Assessment & Impact Areas	Organization fills an unmet need, serves significant numbers of low-income/at-risk populations and aligns very well with HOIUW mission, Community Assessment & Impact Areas

Agency/Program Metrics (if applicable)	**0**	**3**	**5**
Consider these questions: • Are program goals/objectives realistic, measurable & align with HOIUW indicators? • Does the program already measure outcomes/results & demonstrate successful outcomes? • Is the program fully staffed with qualified, experienced employees? • Does the program utilize volunteers? • Does the proposed use of funds align with HOIUW standard practices & priorities? • How is program effectiveness evaluated?	Goals & Objectives under-developed; outcomes not being measured; questionable staff qualifications; no volunteers; agency does not align with HOIUW ; no evaluation in practice	Goals & Objectives developed & measurable with a few measured outcomes ; staff appear qualified; some use of volunteers; aligns with HOIUW; some evaluation in practice	Goals & Objectives well-developed & measurable; significant outcomes being measured; qualified, experienced staff; volunteers well-utilized; aligns with HOIUW ; solid evaluation practices

Financial Status	**0**	**3**	**5**
Consider these questions: • Does the audit or 990 raise questions? • Does the agency budget make sense? • Is there diverse, stable funding for sustainability? • Is the agency financially stable enough to deliver effective services? Is the Agency Audit Score acceptable? • Are fundraising & admin expenses reasonable & cost-effective?	Questionable sustainability as evidenced by audit, 990, budget and costs	Clarifications needed on financial documents but appears financially stable; costs appear reasonable	Solid financial status as evidenced by requested documents; appears financially stable; costs reasonable

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Management and Capacity	**0**	**3**	**5**
Consider these questions: • Are Executive Management & Board of Directors located in the HOIUW service area? • What is the agency's reputation for service delivery? • Has agency been delivering services for at least 2 yrs? • Are there concerns about compliance with the HOIUW Memorandum of Agreement? • Is a solid agency partnership likely?	Executive staff &/or Board are NOT local; agency reputation is not known or not positive; significant concerns about compliance or relationship	Some executive staff &/or Board are local; agency reputation is known and positive; minor or no concerns about compliance or relationship	Executive staff & Board are local; agency reputation is well-known & positive; no concerns about compliance or relationship

FINAL SCORE SUMMARY

Section	*Reviewer Points*	*Possible Points*
Agency/Program Alignment **Comments:**		**5**
Agency/Program Metrics (if applicable) **Comments:**		**5**
Financial Status **Comments:**		**5**
Management and Capacity **Comments:**		**5**
Total Points		**20**

Notes:

(Please print)
Agency Name: _____ ***Reviewer's Name:*** _____